



Washington State

County Road Administration Board

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To: Roadlog Managers
Subject: 2005 Roadlog Submittal Process
Date: January 5, 2006

The submittal process for Mobility is similar to that in CRIS. Once all 2005 Roadlog changes have been entered and appropriate documentation assembled you are ready to submit. Please remember that you can **NOT** enter or edit data that affects any of the Gas Tax Fields once you have submitted your Roadlog documentation and until we have certified your 2005 changes. You will be notified when the certification is complete and 2006 changes can start. You can however, continue to enter and edit **NON**-Gas-Tax related inventories.

We are working on the Mobility Roadlog submittal procedures and reports. We plan to have them completed by mid to late February. Please don't be alarmed if you do not receive your Approval letter quickly. I will get them out as soon as possible.

If you have any questions please give me a call.

Thanks for your patience.

Don